

# 2017 WCA National Derby Stipend

## Purpose

The purpose of the National Derby Stipend is to help ensure that promising young field dogs are given the opportunity to receive the training required to become class bird dogs as adults.

## The Award

The 2017 National Derby Stipend shall be stated as a lump sum amount as follows:

Placement	Maximum	Minimum
1 <sup>st</sup> Place National Open Derby	\$1,800	60% of collected donations
2 <sup>nd</sup> Place National Open Derby	\$1,200	40% of collected donations

Designated donations will be accepted up until the Annual Board of Directors meeting in Ardmore, OK on December 1, 2017. The final amounts of the 2016 National Derby Stipend shall be declared at this meeting based upon the above table. Donations collected above the amount needed to fund the stipend at the maximum level shall be saved for future use.

All Owners must be members of the WCA to receive a stipend.

## Funding

The 2017 National Derby Stipend is not funded by the WCA, but by multiple outside donations.

- 1) Designated donations made by clubs or individuals for the National Derby Stipend.
- 2) Results of designated fund raising at the 2016 National Field Trial.

All monies shall be held by the WCA in the General Fund and shall be accounted for as a separate line item in WCA financial statements. All funds to be deposited for the stipend shall be sent to the WCA Executive Secretary.

## Appropriate Uses

The stipend may be used towards field training expenses **for the dog receiving the award**. Field Training Expenses include, but are not limited to, professional training fees, birds, field training equipment, seminar fees, travel expenses to training grounds, and grounds usage fees. The Stipend may not be used for entry fees, travel expenses to tests and trials, training for other disciplines (e.g.: conformation, obedience, agility), and costs associated with keeping a dog (e.g.: feed, veterinary care).

The WCA Field Committee shall determine the appropriateness of an expense should there be any question.

## Notification of Award

The WCA Field Committee Chair shall send notification of the stipend award to the owners of the dogs receiving the award by January 1, 2018. Notification may be sent electronically or via postal service. Notification shall include the amount of the award, a description of appropriate use, and the method to be followed to claim the award.

## Claiming the Stipend

The owner of the dog shall submit proof of field training expenses to the WCA Executive Secretary with a request for reimbursement. Scanned or electronic copies are acceptable as proof. If the request falls within the parameters of appropriate use, a check shall be sent to the owner of the dog for the amount requested.

Any owner claiming a stipend of \$600 or more per calendar year shall submit to the WCA an IRS W-9 form, from which the WCA will send out a 1099 for tax purposes. This submittal is required by law, and no stipend will be paid out above \$599 without it.

To reduce the administrative burden on the WCA owners are asked to bundle expenses and submit quarterly.

All expenses must be incurred within two calendar years of the award. However, the owner has until March 1 of the following year to claim expenses. After March 1, all unclaimed stipend funds shall be forfeited. The following table shows the key dates for the 2017 National Derby Stipend.

Stipend Award Amount Declared	December 1, 2017
National Field Trial	December 2 – conclusion, 2017
Award Notification	By January 1, 2018
Incur Qualified Expenses	January 2018 – December 2019
Submit Claims	February 1, 2018 – March 1, 2020
Forfeit Unclaimed Funds	March 2, 2020